

Councillors you are duly summoned and members of the public are invited to attend
A Meeting of the Slyne with Hest Parish Council
on **Monday 21 September 2026 at 7:00 pm** at
The Memorial Hall for the purposes detailed in the following agenda.

September 2026

AGENDA

1. Apologies.

2. To approve the reasons for absence.

3. Minutes of the last meeting.

Chair to sign the minutes of the meeting held on 20 July 2026 as a true record.

4. Public Participation

At the discretion of the Chairperson members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda. Standing Orders will be suspended for this period.

5. Reports

To receive any reports from Lancaster City Council or Lancashire County Councillors.

To receive any updates from local groups in attendance. To receive any Chairs report or Clerks report. Due to limited time, reports should be kept to around 3 minutes.

Election of a Chairperson

6. Declaration of Interest

To receive declarations of interest by members in respect of items on this agenda. Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.

7. New items to consider for September 2026

A. Correspondence received by the clerk

1. A resident asked councillors to consider installing both a step in the corner of the cemetery and a more permanent sign to highlight where there is a lovely view of Morecambe Bay.
2. Two residents have emailed the clerk regarding parking at the bus stop on Hanging Green Lane. One of the residents also noted that since the trees and verges have been trimmed people have been parking on both sides of the road. This habit is causing a passing problem and they worry about the effect of this when the usual route of the 55 bus has been restored. They ask you to consider double yellow lines on the Rec side of the road.
3. Flooding during heavy rainfall; a residents have commented that the flooding on Manor Lane opposite the old gate to the recreation ground is worse than ever.
4. Via email. Cllr Russell Walsh has further chased Lancashire County Council regarding the replacement of the storm drains on Manor Lane. He is very unhappy with the length of time this issue is taking to resolve. He will continue to chase the matter.

5. Email from a resident who has noticed some loose screws / bolts at the MUGA and wanted to bring them to the attention of the council.
- B. **Cemetery Wall.** To note that there was an accident on July 18 2026. A vehicle was driven into the cemetery wall causing considerable damage. The clerk attended and took as much information as possible to assist with any insurance claim; reported the matter to the Police (online ref number is LANCSPE289910) as a separate to the initial accident involving two vehicles; shared updates with the councillors and the insurance company. Arranged two quotes for the insurance company to consider. Arranged for the work to be carried out to repair the wall. The repairs have been completed.
- C. **Insurance Policy Renewal**
In accordance with councils obligations around Best Value Duty under the Local Government act of 1999 the clerk has looked into new quotes at the end of a three year arrangement. On balance the renewal premium from Clear Councils was found to be good value with a small uplift of just 2.36% for 2026/2027 £1,507.22.
- D. **Bus Services and Tree Maintenance**
To note that the bus service has resumed on its normal route through the village. To note; The clerk has written to councils arborist to request that they add regular inspection of any parish council trees on a bus route to his survey. This will ensure that their trees are regularly trimmed as part of the statutory three yearly inspection.
- E. **Community Safety.**
Over the last few months community safety has been a concerning issue. Cllrs have attended community meetings with the Police early in the summer and also given residents the opportunity to meet with their local policeman at the September coffee morning. To note; any updates after burglary incidents around our village and Bolton le Sands. To debate if any further response by the Parish Council is necessary.
- F. **Councillor Training.** To note; Opportunities for councillor training, or specific Chairperson training are available through our Lancashire branch of the Association of Local Councils (LALC).
- G. **Annual Return. External Audit. To note we have received the Conclusion of Audit documents.** PKF Littlejohn have returned the completed audit for 2025-2026 financial year. They enclosed their invoice for £504 which has been duly paid.
1. There were no matters raised for consideration when the audit was signed off.
 2. Notice of Conclusion of Audit was published on the pc website and noticeboard from 05 August 2026 in accordance with the guidelines.
 3. The AGAR documentation has been published on the pc website and noticeboard from 05 August 2026.
- H. **Football Club counterpart lease.** To note any available updates.
- I. **Financial Risk Assessment and Mini Audit.** To set a date to carry out an in-house mini audit and Financial Risk Assessment now that the first quarter has been completed.
- J. **SWH Scout and Guide Hut Committee.** A request has been made to allow the Scout Hut to be sublet for the benefit of the young people of the village.

- K. **Website.** An opportunity to refresh the look of the website and add a logo has been offered by our current supplier at a cost of £50.
- L. **Recreation Ground Entrances.** Cllr Burrow proposes a discussion around the entrances to the recreation ground. See also item 1b; a residents proposal of double yellow lines on Hanging Green Lane.
- M. **Manor Lane.** Cllr Kidd has been contacted by a resident who would like to see some traffic calming measures on Manor Lane and he would like to bring councils attention to the matter.
- N. **Replacement Basket Swing.** Cllr Burrow proposes a discussion around a replacement basket swing.
- O. **Newsletter.** To note; Issue 3 has now been delivered to residents by the volunteers. The accounting; £277.93 in credit; £870 of invoices sent and costs of £374.40. RFO Advice; the newsletter should consider opening their own bank account.
- P. **Legacy from the late David King.** Former resident David King left a legacy to the parish council in his will. Wright and Lord solicitors have confirmed the amount as £14,365.70.

8. Ongoing Items – Working Group Updates

To receive any updates regarding ongoing items and agree any actions arising from them not covered elsewhere in this agenda;

Cemetery	Woodland Management	Renovations at The Rec
Accessibility Matters	Pump Track	Bus Shelter Maintenance
Memorial Hall	Scout & Guide Hut	Village Clubs

To Note; The kissing gate at the Cemetery requires a small repair, the base is hitting a tree root. The kissing gate at the Rec has a similar problem and options for repair or replacement are to be considered.

9. Long Term Planning (2027-2031)

Proposed draft plan to be shared; updated after engagement with residents.

10. Planning Applications

*To note that the following planning application(s) has been submitted to **Lancaster City Council** and circulated to members of the Parish Council since the last meeting:*

The Lodge	Signage 26/00757/ADV
The Lodge	Signage 26/00779/LB
St Lukes School	Beech Tree; Crown Lift 26/0170/TPO
11A Highfield Dr	Solar Panels 26/00707/FUL

To note any planning applications received and circulated to members of the Parish Council since publication of the agenda.

To note those planning applications that have been notified as approved or refused by Lancaster City Council since the last meeting. The following decisions were notified:

11 Throstle Walk	Rear Extension and Dormer	Permitted
77 Sea View Dr	Extension and Dormer	Permitted
Land off adj to Turnpike Fold various conditions decided		

11. Finance

- i) Unity Trust Current Account £9519.38 and Reserves 95 Day Account £50,525.56.
Instant Access savings account £32,407.77
- ii) To receive the monthly or quarterly accounts - quarterly accounts have been distributed for month end July and August 2026.
- iii) To note any receipts since publishing the agenda
- iv) To approve the following payments and receipts, including any retrospective items
- v) To note any transfers listed between bank accounts.
- vi) Regular Payments for July & August & September were made 2026

Regular Payments Aug &

Sept	£		Receipts	£
Bank Charges	£7.00		July (post meeting)	
Printing	£9.99		Choir (N-Letter)	£100.00
Mobile Phone	£6.25		Football Club	£275.00
Salaries / Pensions	£1,874.03		Mr Riley	£112.00
Eon Next (MUGA)	£31.65		VAT refund	£2,435.40
Broadband	£27.15		* August	
Easy Website	£36.96		Ins claim Cem Wall	£1,670.00
HMRC (Quarterly)	£1,086.27		Sept	
Rydal Comms	£74.64		Dignity Funeral	£290.00
DC Garden	£500.00		Slyne Pharmacy	£100.00
Envirocare	£955.82		Leydon Tablet	£100.00
Other payments			Funeral	£822.27
July (post meeting)				
Mem Hall Gates Labour	£900.00	p		
Gates - materials	£41.99	p		
Gates - materials	£19.98	p		
Gates - materials	£60.91	p		
Village Quiz (Cllr Obertelli)	£38.20	p		
August				
Newsletter Printing	£374.40	p		
DC Garden - Bench	£280.00	p		
USB sticks pk 10 (CCTV)	£27.99	p		
Mem Hall Insulation	£5,000.00	p		
Signs Express	£247.20	p		
PKF Littlejohn - Audit fee	£504.00	p		
Brush Cutter	£134.99	p		
Postcrete - signs	£30.00	p		
DC Garden - Signs	£30.00	p		
Topimor - water hedges	£188.40	p		
September				



12. Open Spaces

To discuss any report or notification on the condition of any other parish assets or land; for example, bins, benches, grassland, and trees not covered elsewhere in the agenda.

To record the regular weekly inspection of our two playgrounds and any issues found.

- The clerk and Cllrs inspected the playgrounds during the summer recess. A tool to tighten the fences at the muga is required; the notice board at the muga has been repaired. The broken fence at the wetland has been replaced.
- Cllr Obertelli has been monitoring the situation with the waste collection at the Rec over the summer.
- It has been reported that one of the mirrors at the Church triangle has been damaged and needs to be replaced.

Litter pick – The last litter pick took place on 18 July 2026, the parish council thanks all those who helped out.

Memorial Bench. A new bench will be installed at the Foreshore during late July, the bench remains the property of the family.

13. Biodiversity and Climate Matters

Tree Planting; To consider any available update on an autumn tree planting session at the Rec.

14. Parish Events

At meeting between Cllrs Obertelli and Kyle the following events were discussed: Proposal that there is a **Christmas hunt** similar to the Elf Hunt which has been popular the last two years; A repeat of the **Light Up Slyne competition**.

Further they ask that council considers what the village might do around the Tour de France.

Tour de France. An event that could bring together two things, the Tour pass through the village and the **Pump Track** ambitions, would be to bring together a summer event on the weekend of 26-27 June 2027 to include a temporary pump track and more. Cllr Obertelli proposes that council set aside an events budget to make this event possible.

The Peoples Emergency Briefing – has a venue been found?

15. Spotlight Newsletter

See item 7/O above

Ideas for articles in future newsletters should be sent to shanishaker@gmail.com.

16. Items for a future agenda

17. Date and time of the next meeting Monday 19 October 2026 at 7:00 pm

Louise Ash Clerk to the Council, The Memorial Hall, Hanging Green Lane, LA2 6JB,
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Louise Ash